

School District of Manawa

Board of Education Agenda - Amended

April 29, 2019



1. Call to Order – President Johnson – **7:00 p.m.** – MES Boardroom, 800 Beech Street
2. Pledge of Allegiance
3. Roll Call
4. Verify Publication of Meeting
5. Election of Officers:
 - a. President
 - b. Vice President
 - c. Treasurer
 - d. Clerk
6. Annual Appointments:
 - a. Committees:
 - i. Buildings & Grounds Committee
 - ii. Curriculum Committee
 1. Ad-Hoc Human Growth & Development Committee
 - iii. Policy & Human Resources Committee
 - iv. Finance Committee
 1. Ad-Hoc Recognition Committee
 - b. CESA 6 Board of Control Convention Delegate
 - c. WASB Legislative Contact
 - d. WASB Convention Delegate
7. Presentations:
 - a. Q12 Strategies - Administrative Team
 - b. Presentation #2
8. Announcements:
 - a. Contributions to the District
 - b. Other Contributions
9. Consent Agenda
 - a. Approve Minutes of March 18, 26, April 1, 9, 23, 2019 Board Meetings
 - b. Treasurer's Report: Approve Expenditures & Receipts
 - c. Donations:
 - i. Helene Pohl - \$100 for Washington D.C. Trip
 - ii. Jan Kraetsch, Smart Move Realty - \$100 to 4K Open House Event
 - iii. FFA Banquet Donations: Food and Monetary Donations (See List Attached)
 - iv. ThedaCare on behalf of Kandi Schlueter \$25 for Playground Equipment
 - v. Bay Valley Foods \$500 for Band Trips for SY2019 and SY2020
 - vi. Manawa Athletic Booster Club, Inc. \$285 for Softball Equipment (Jennie Pitch / Balls)
 - vii. Bemis on behalf of Wayne Krueger \$610 for Bowling Club
 - viii. Waupaca County Extension Office \$25 to MES Garden
 - ix. Bay Valley Foods - \$250 to HS Art Club

- x. Shamrock Club of New Dublin - \$500 to the Marching Band for Parade Performance
 - xi. Jazz Band Table Sponsors & Basket Donations (See Attached List)
 - xii. Take Charge Nutrition \$28.63 to the Urgent Needs Fund
 - xiii. Field Upgrades Donated by Manawa Youth Sports (See Attached List)
 - d. Accept Resignation from Randi Arneson, School Nurse
 - e. Accept Resignation from Sarah Highlander, 5th Gr. Teacher
 - f. Consider Approval of Voluntary Transfer of Mrs. Andrea Whitman from 1st Grade to 5th Grade Beginning in the SY1920 as Presented
 - g. Consider Approval of SY1920 Wrestling Coaches as Presented
 - h. Consider Approval of Overnight Field Trip for Summer Football Camp Aug 12-14, 2019 as Presented
10. Any Item Removed from Consent Agenda
- a.
 - b.
11. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)
12. Correspondence:
- a. Thank You card from the Family of Kelli Prinsen
 - b. Thank You Card Re: Easter Egg Hunt from Rhonda Wilz, Renee Berg, Beckie Seehaver & Angie Jacobsen
13. Board Recognition:
- a. Aspen Linjer-Track Accomplishments & Invitation to Australia (**if returning from track meet on time**)
 - b. Thompson Moser - Winning Best in Show at the Wisconsin State Visual Arts Classic
14. District Administrator's Report:
- a. Student Council Representative - Thompson Moser, 12th Gr.
 - b. Legislative Update
 - c. Monthly Enrollment Update
 - d. Upcoming Special Events
15. School Operations Reports:
- a. ES Principal: Highlights - Included in Board Packet
 - b. HS Principal: Highlights - Included in Board Packet
16. Business Related Reports:
- a. Highlights - Included in Board Packet
 - b. Food Service Memo
 - c. Kobussen Transportation Report
17. Director's Reports:
- a. Curriculum / Special Education Director Highlights
 - b. Technology Director Highlights
18. Board Comments:
- a.
 - b.
19. Committee Reports:
- a. Curriculum Committee: (Scheller)
 - i. New Material Request: Overcoming Obstacles, GEDO #2 Program
 - ii. New Material Request: AP Chemistry

- iii. Gifted & Talented Handbook Updates
 - b. Finance Committee (Pohl)
 - i. 2018-19 Budget to Actual Comparison
 - ii. 2019-21 Budget Projections
 - iii. 2019-20 Staff and Program Changes
 - iv. 2020-21 Staff and Program Changes
 - v. Support Staff Wage Advancement Model
 - vi. Bond Rating from Standard and Poor's
 - vii. Banking RFP
 - viii. School Photography RFP
 - ix. Town of Little Wolf 2018 Property Taxes
 - x. Finance Committee Planning Guide
 - c. Buildings & Grounds (R. Johnson)
 - i. Consider Approval of Three -Year Snow Removal Bid as Presented
 - ii. Football Field Repair
 - iii. Weed Control (TruGreen)
 - iv. Updates: HS Boiler #1 and Relighting
 - v. Consider Approval of Softball Field Upgrades Donated by Manawa Youth Sports
- 20. Unfinished Business: Nothing This Month
- 21. New Business:
 - a. Consider Approval of a Part-Time Summer School Open Enrollment Application as Presented
 - b. Consider Approval of S & S Excavating Three-Year Snow Removal Bid as Presented
 - c. Consider Approval of New Material for Overcoming Obstacles, GEDO #2 Program as Presented
 - d. Consider Approval of New Material for AP Chemistry as Presented
 - e. Consider Approval of Gifted & Talented Handbook Updates as Presented
 - f. Consider Approval of the Phase 2 SY1920 Staff and Program Changes as Presented
 - g. Consider Approval of the Phase 1 SY2021 Staff and Program Changes as Presented
 - h. Consider Approval of the Support Staff Wage Advancement Model as Presented
 - i. Consider Approval of the Banking Proposal to Maintain Accounts for Two Years as Presently Assigned and as Presented
 - j. Consider Approval of the School Photography Proposal from Network for Three Years as Presented
- 22. Next Meeting Dates:
 - a. May 7, 2019 – Curriculum Comm Mtg – 5:00 p.m. – MES Board Room
 - b. May 8, 2019 – Special BOE Mtg – Hoffman Update – 5:30 p.m. – MES Board Room
 - c. May 9, 2019 – MES Site Groundbreaking 10:00-10:30 a.m.
 - d. May 20, 2019 - Regular BOE Mtg – 7:00 p.m. – MES Board Room
 - e. May 25, 2019 – Commencement Ceremony – 11:00 a.m. – LWHS Gymnasium
 - f. June 3, 2019 - Finance Committee Meeting - 5:30 p.m. - Location to be Announced
 - g. June 6, 2019 – Heart of Gold Recognition – 7:30 a.m. – LWHS Commons
 - h. June 12, 2019 – Special BOE Mtg – Hoffman Update – 5:30 p.m. – LWHS Library
 - i. June 17, 2019 – Regular BOE Mtg – 7:00 p.m. – LWHS Library
 - j. July 22, 2019 – Regular BOE Mtg – 7:00 p.m. – LWHS Library
 - k. Aug. 14, 2019 – MS/HS Project Groundbreaking – 5:30-6:00 p.m.
 - l. Aug. 19, 2019 – Regular BOE Mtg – 7:00 p.m. – HS Library
 - m. Aug. 20, 2019 MES Site Project Grand Opening & Ribbon Cutting – 6:00-6:30 p.m.

23. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(a)(c)(f), 118.22 and 118.125 as well as 120.13(1)(c) Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Administrator Evaluation and 2) Certified Staff Evaluation Review
24. Board May Act on Items Discussed in Closed Session
25. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Public Participation at Board Meetings (Bylaws 0167.3)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group wishing to place an item on the agenda shall register their intent with the District Administrator no later than fifteen (15) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the approval of the District Administrator and the Board President.

Public-Participation Section of the Meeting

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.

- H. The presiding officer may:
 - a. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - b. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 - e. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- I. The portion of the meeting during which the participation of the public is invited shall be limited to fifteen (15) minutes, unless extended by a vote of the Board.
- J. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 - a. No obstructions are created between the Board and the audience.
 - b. No interviews are conducted in the meeting room while the Board is in session.
 - c. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

19.90, Wis. Stats.